



Employer Webinar Series

▶ Compliance 101 for Plan Administrators

Tuesday, Nov. 10, 2009 - 2 p.m. ET / 11 a.m. PT

This webinar will discuss the basic responsibilities of HR professionals and welfare plan sponsors to accurately communicate benefit plan rights and responsibilities to employees and government agencies. Topics will include:

1. Employee communications and reporting responsibility
2. Summary plan descriptions (SPDs), summaries of material modification (SMMs), and summaries of material reductions (SMRs) including required content and distribution timelines
3. Participant notices, including those that must be provided annually and the rules governing additional disclosures requested by participants
4. Governmental reporting to the Department of Labor
5. "Hot" notice topics, including COBRA notices, notices of special enrollment and preexisting condition limitations and more

MEET THE PRESENTERS

Julia M. Vander Weele, Partner - Spencer Fane Britt & Browne LLP, is Partner in the Employee Benefits Group and a member of the ERISA Litigation Group. Julia's practice focuses on ERISA and other laws governing employee benefits, including matters affecting pension, profit sharing, 401(k), cafeteria plans and welfare plans.

Gregory L. Ash, Partner - Spencer Fane Britt & Browne LLP, is a member of the firm's Employee Benefits Group and chair of its ERISA Litigation Group. For more than 15 years Greg's practice has focused exclusively on ERISA and other laws governing employee benefits, including matters affecting pension, profit sharing, ESOP, 401(k), executive compensation and welfare plans.

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Registration and Information

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Online registration is easy. **Simply click on the button above** and register in minutes. You will receive an email confirmation with instructions on how to join the webinar you selected.

Future webinar topics:
Dec. 8 – HIPAA Privacy and Security Update

(All webinars begin at 2 p.m. ET)

Register today and receive a complimentary Executive Summary of the UBA Health Plan Survey – the largest health plan benchmarking survey in the U.S.

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